

ADEO & Academic Recruitment announcements for March 2015

The following are updates regarding academic recruitment processes, recruitment plans and AP Online Recruit:

SIGN UP FOR AP-ONLINE RECRUIT TRAINING **Registration is limited**

Part 1: Creating and managing recruitments, and Federal Compliance

When: Friday, March 13, 2015

10:00:00 AM through 12:00 PM PDT

Location: Geisel Library, Room 276 - Classroom 2

Part 2: Applicant Management, Reports, Paperless Environment

When: Friday, March 20, 2015

10:00:00 AM through 12:00 PM PDT

Location: Geisel Library, Room 276 - Classroom 2

To register:

Go to the UC Learning Center

In the sidebar search Academic Personnel

Sort by name and locate "**ACADEMIC PERSONNEL: AP ON-LINE RECRUIT TRAINING Part (1 or 2)**"

Click Register on the lower right side

<https://uc.sumtotalsystems.com/sumtotal/core/registration/index?ActivityId=197757>

This will be a hands-on class to provide updated information and processes needed to use APOL-Recruit to its fullest capability.

2015-2016 Faculty Career Development Program (FCDP)

The FCDP Call for proposals is up! Analysts, please pass the word to all Assistant Professors with Senate membership to take a look at our website at:

<http://academicaffairs.ucsd.edu/aps/adeo/equal-opportunity-programs/fcdp.html>

New Applicant Contributions to Diversity (C2D) URL:

The Applicant C2D statement instructions page has been updated and moved to the new Faculty Excellence and Diversity Web site at <http://facultyexcellence.ucsd.edu/c2d/index.html>.

The URL has been programmed into the Recruit system under the "Application Materials" section. Departments may choose to omit the C2D URL in their advertisements.

Coming Soon for AY 2015/2016

- Recruitment Plans on Recruit ONLY: All recruitment plans will be submitted, reviewed and approved on AP Online Recruit-Search Plan. e-RP will no longer be used for recruitment plan submissions. **No more duplicate efforts!**
- Elimination of the Interim and Selection Report forms: All required reports will be submitted, reviewed and approved directly on AP On-Line Recruit. Departments will also

be able to see where the reports are in the approval process. No more PDF forms for Interim or Selection Reports!

- Separate Recruitments for Tenure-Track and Tenured searches: Recruitments for "Assistant, Associate or Full Professor" ranks will be set up as two separate searches. One search will specify the "Assistant Professor" position and a separate search will specify the "Associate or Full Professor" position. Please note: other titles i.e. In Residence, Adjunct, Clinical, can be included with the Assistant Professor position. Separating Tenure-Track from Tenure applicant pools provides accurate availability data to the recruitment reviewers and clearer reporting to the campus and UCOP.
- Video Recruitment Training: Recorded video modules for recruitment transactions will provide quick step by step guidance to users in on demand.
- New e-Waiver Tool in development: Waiver processing will soon be added to AP On-Line Recruit. New UC system-wide guidelines may result in changes for waiver eligibility requirements and 50% appointments.
- Applicant Pool Dispositioning Required: More training to come.

National Women's History Month

The Office of Academic Diversity and Equal Opportunity recognizes and celebrates the contributions of women to events in history and contemporary society. To learn more about Women's History Month visit: <http://womenshistorymonth.gov/>

ADEO Newsletter Archive:

View the pdf versions of OADEO Newsletters at:
<http://academicaffairs.ucsd.edu/aps/adeo/index.html>

For questions regarding this information, or if you want to **unsubscribe/subscribe**, please contact adeo@ucsd.edu, subject line "ADEO & Academic Recruitment announcements"