ADEO & Academic Recruitment announcements for March 2015

The following are updates regarding academic recruitment processes, recruitment plans and AP Online Recruit:

**SIGN UP FOR AP-ONLINE RECRUIT TRAINING**
Registration is limited

**Part 1: Creating and managing recruitments, and Federal Compliance**
*When*: Friday, *March 13, 2015*
10:00:00 AM through 12:00 PM PDT
*Location*: Geisel Library, Room 276 - Classroom 2

**Part 2: Applicant Management, Reports, Paperless Environment**
*When*: Friday, *March 20, 2015*
10:00:00 AM through 12:00 PM PDT
*Location*: Geisel Library, Room 276 - Classroom 2

To register:
Go to the UC Learning Center
In the sidebar search Academic Personnel
Sort by name and locate “ACADEMIC PERSONNEL: AP ON-LINE RECRUIT TRAINING Part (1 or 2)”
Click Register on the lower right side
[https://uc.sumtotalsystems.com/sumtotal/core/registration/index?ActivityId=197757](https://uc.sumtotalsystems.com/sumtotal/core/registration/index?ActivityId=197757)

This will be a hands-on class to provide updated information and processes needed to use APOL-Recruit to its fullest capability.

**2015-2016 Faculty Career Development Program (FCDP)**
The FCDP Call for proposals is up! Analysts, please pass the word to all Assistant Professors with Senate membership to take a look at our website at:

**New Applicant Contributions to Diversity (C2D) URL:**
The Applicant C2D statement instructions page has been updated and moved to the new Faculty Excellence and Diversity Web site at [http://facultyexcellence.ucsd.edu/c2d/index.html](http://facultyexcellence.ucsd.edu/c2d/index.html). The URL has been programmed into the Recruit system under the “Application Materials” section. Departments may choose to omit the C2D URL in their advertisements.

**Coming Soon for AY 2015/2016**
- Recruitment Plans on Recruit ONLY: All recruitment plans will be submitted, reviewed and approved on AP Online Recruit-Search Plan. e-RP will no longer be used for recruitment plan submissions. **No more duplicate efforts!**
- Elimination of the Interim and Selection Report forms: All required reports will submitted, reviewed and approved directly on AP On-Line Recruit. Departments will also
be able to see where the reports are in the approval process. No more PDF forms for Interim or Selection Reports!

- Separate Recruitments for Tenure-Track and Tenured searches: Recruitments for “Assistant, Associate or Full Professor” ranks will be set up as two separate searches. One search will specify the “Assistant Professor” position and a separate search will specify the “Associate or Full Professor” position. Please note: other titles i.e. In Residence, Adjunct, Clinical, can be included with the Assistant Professor position. Separating Tenure-Track from Tenure applicant pools provides accurate availability data to the recruitment reviewers and clearer reporting to the campus and UCOP.

- Video Recruitment Training: Recorded video modules for recruitment transactions will provide quick step by step guidance to users in on demand.

- New e-Waiver Tool in development: Waiver processing will soon be added to AP On-Line Recruit. New UC system-wide guidelines may result in changes for waiver eligibility requirements and 50% appointments.

- Applicant Pool Dispositioning Required: More training to come.

**National Women’s History Month**
The Office of Academic Diversity and Equal Opportunity recognizes and celebrates the contributions of women to events in history and contemporary society. To learn more about Women's History Month visit: [http://womenshistorymonth.gov/](http://womenshistorymonth.gov/)

**ADEO Newsletter Archive:**
View the pdf versions of OADEO Newsletters at: [http://academicaffairs.ucsd.edu/aps/adeo/index.html](http://academicaffairs.ucsd.edu/aps/adeo/index.html)

For questions regarding this information, or if you want to unsubscribe/subscribe, please contact adeo@ucsd.edu, subject line “ADEO & Academic Recruitment announcements”