ADEO & Academic Recruitment announcements for April 2015

The following are updates regarding academic recruitment processes, recruitment plans and AP Online Recruit:

2015-2016 Faculty Career Development Program (FCDP)
Thank you to all of our colleagues that helped get the word out to our esteemed faculty. **The call for FCDP proposals for 2015-2016 is has been extended until April 30, 2015.** We will also be working with the campus web office to streamline our application process for next year and reduce the likelihood of browser errors.

OADEO Training Needs Assessment Survey:
Thank you to everyone who partnered with us in assessing our training efforts and the current needs of our client base in regards to the AP-Online platform. The survey was open for three weeks and we received a great number of responses and feedback. Thank you for your partnership!

APOL-Recruit Training:
ADEO will be conducting another APOL-Recruit Training Thursday, May 14, 2015 at 1:30 pm to 4:30 pm. Spots are very limited!

To register:
Go to the UC Learning Center
In the sidebar search Academic Personnel
Sort by name and locate "**ACADEMIC PERSONNEL: AP ON-LINE RECRUIT TRAINING"**
Click Register on the lower right side

AP-Online User Roles:
Please be sure to contact your DSA when AP-Online access will no longer be needed or should be adjusted.

Communications Log:
Starting April 20, 2015 applicant logs will track when bulk notification e-mail has been sent out to applicants.

Status Tracking:
New color coded status boxes on the Details page of Recruit that show the next steps that can be taken during each recruitment.

Coming Soon for AY 2015/2016

- Recruitment Plans on Recruit **ONLY**: All recruitment plans will be submitted, reviewed and approved on AP Online Recruit-Search Plan. e-RP will no longer be used for recruitment plan submissions. **No more duplicate processes!**

- Elimination of the Interim and Selection Report forms: All required reports will submitted, reviewed and approved directly on AP On-Line Recruit. Departments will also be able to see where the reports are in the approval process. No more PDF forms for Interim or Selection Reports!

- Separate Recruitments for Tenure-Track and Tenured searches: Recruitments for "Assistant, Associate or Full Professor" ranks will be set up as two separate searches. One search will specify the "Assistant Professor" position and a separate search will specify the "Associate or Full Professor" position. **Please note:** other titles i.e. In Residence, Adjunct, Clinical, can be included with the Assistant Professor position. Separating Tenure-Track from Tenure applicant pools provides accurate availability data to the recruitment reviewers and clearer reporting to the campus and UCOP.

- Recruit recorded training tools
  ADEO is producing training videos to provide on-demand demos and trainings for the academic recruitment process. Below are two examples. More to come! (Please note: These two training videos were produced by UCI prior to 2014 and may not show all of the current features.) This video shows new analysts how to create a Basic recruitment and configure it for online: "Creating a new Recruitment" (mp4 file)
- Check out this video/audio screencast to see how analysts mark applicants as Qualified or Unqualified in Recruit: Meets Basic Qualifications Training for UCI Analysts (mp4 file)

- New e-Waiver Tool in development: Waiver processing will soon be added to AP On-Line Recruit. New UC system-wide guidelines may result in changes for waiver eligibility requirements and 50% appointments.

Diversity Month

April is Celebrate Diversity Month, started in 2004 to recognize and honor the diversity surrounding us all. By celebrating differences and similarities during this month, organizers hope that people will get a deeper understanding of each other. To learn more Click Here

ADEO Newsletter Archive:

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http://academicaffairs.ucsd.edu/aps/adeo/index.html

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