
Instructional Scheduling Assistant (ISA)

Advisory Committee Meeting
October 17, 2017

Agenda:

- 1) Version 1.1
 - 2) Version 1.2
 - 3) Version 2.0
 - 4) Questions for Schedulers
 - 5) Update on Teaching Load/Credit
 - 6) Next Meeting
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Version 1.1

- Features:
 - Annual Schedule Builder
 - Instructors
 - Courses
 - Merge Temp Records
 - Timeline:
 - Released beginning of September 2017
 - Updates:
 - Change in course order
 - Default changed to AY18-19
 - Course History
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Version 1.2

- Features:
 - Instructor Scheduling Preferences (ISP)
 - Teaching Acknowledgements
 - Admin. Page
 - Unit Settings
 - Email Notifications
 - Timeline:
 - Beginning of November
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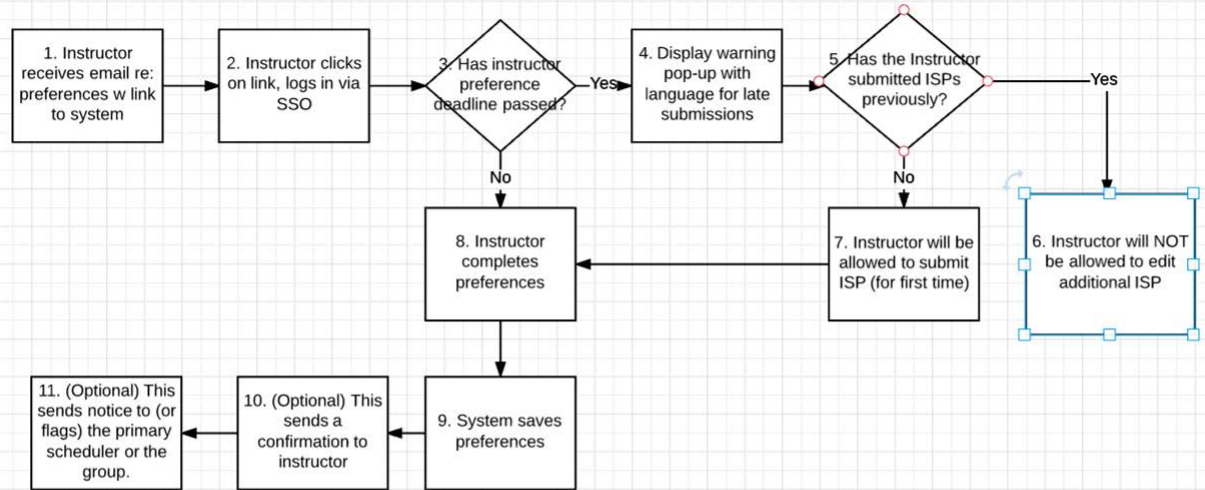
Version 2.0

- Features:
 - Quarterly Schedule Build
 - Timeline:
 - Beginning Winter Quarter
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Questions for Schedulers

1. Admin note on Instructor's ISP
 2. Courses returning to active status
 3. Teaching Acknowledgment deadline vs. ISP deadline
 4. Any other notification use cases?
 5. Time range vs slots:
 - a. Do we need to add a sentence of explanation?
 - b. Do schedulers want to encourage one over the other?
 - c. Do we want 5 preferences to be enforced?
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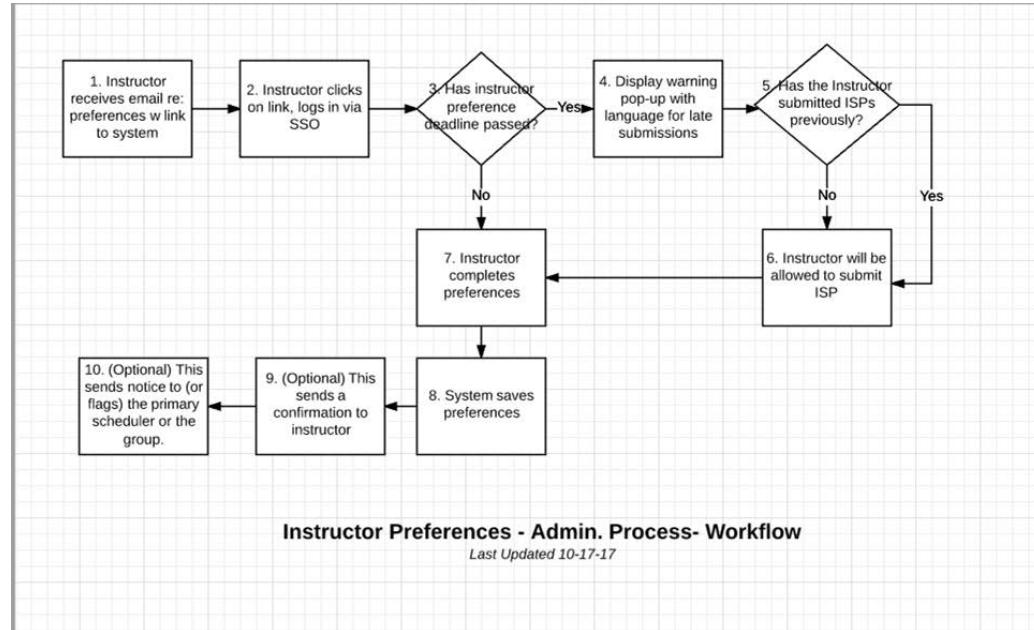
ISP: Workflow Option 1



Instructor Preferences - Admin. Process- Workflow

Last Updated 10-17-17

ISP: Workflow Option 2



Teaching Load/ Credit

Discussion with Office of DUE

Next meeting

Next meeting will be held:

November 16, 2017

10:30- 11:30 a.m.

111A University Center

December meeting

Date for December celebration: TBD

Lunch provided by EVC

THANK YOU!

Attendance

Matthew Sapien

Lisa Bargabus

Dawn Blessman

Kimberley Newmark

GPSrep