

Category 1

Eligible

(all criteria must apply in order for employee to be eligible)

Currently Appointed in Non-Represented CAREER Position

Was Hired On or Before 1/04/16 into a CAREER position

Most Recent Appraised Rating is "S", "A" or "E"

Has or Will Have Passed Probation by 7/29/16

For Employees on Probation as of 1/04/16, department must use the "Comments" section on the Comp/Class-issued roster that current probationary employee will pass probation by 7/29/16

Will Have an Active Appointment on the Payroll Compute Date of 6/23/16 for Salary Increases

or

Category 2

Eligible

(all criteria must apply in order for employee to be eligible)

Currently Appointed in Non-Represented CONTRACT Position

Was Hired On or Before 1/04/16 into a 50% or more CONTRACT appointment lasting at least a year

Most Recent Appraised Rating is "S", "A" or "E"

Contract will be amended via addendum process to reflect new rate

Will Have an Active Appointment on the Payroll Compute Date of 6/23/16 for Salary Increases

Max Amounts for Eligible Employees

With a Performance Appraisal Rating of "Exceptional" – 4.5%

Without a Current Appraisal – 2.0%

Total Merits Allocated Cannot Exceed the 3% Budgeted Allocation

Ineligible

(if any one criteria applies, then employee is ineligible)

Currently Appointed in Student, Per Diem, Floater, Limited or Casual Position

Hired After 1/04/16

Will Not Have Passed Probation by 7/29/16

Will Separate Before the Payroll Compute Date of 6/23/16 for Salary Increases

Most Recent Appraisal Rating is "U" or "I"

Effective Dates for Eligible Employees

BW – 6/19/16

MO – 7/1/2016

2016-2017

Merit -

Based

Salary

Program