### UNIVERSITY OF CALIFORNIA, SAN DIEGO
### REQUEST FOR COURSE APPROVAL

#### ***SAMPLE FORM***

<table>
<thead>
<tr>
<th>Subject &amp; Number</th>
<th>Units</th>
<th>Title</th>
<th>Nature of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPT XX 97 or 98 or 99</td>
<td>All or none more than 3 credit hours</td>
<td>97 - Internship/Field Studies or 98 - Directed Group Study or 99 - Independent Study</td>
<td>Change in Course</td>
</tr>
</tbody>
</table>

#### Hours Per Week

<table>
<thead>
<tr>
<th>Lec</th>
<th>Sem</th>
<th>Dis</th>
<th>Lab</th>
<th>Studio</th>
<th>Practicum</th>
<th>PE Act</th>
<th>Med Clerk</th>
<th>Outside Prep</th>
<th>Other (describe)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>3 hrs/week</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### If the course has multiple discussion or other sections, how should the grade reports be printed (check one)?
- [ ] Single List of all students
- [x] By Dis Section
- [ ] By Lab Section
- [ ] By Studio Section
- [ ] By Tut Section

#### Grading - Undergraduate
- [ ] Standard Grading (letter or P/NP)
- [x] P/NP Only
- [ ] Grading option is limited to P/NP only

#### Grading - Graduate and SOM
- [ ] Standard Option (Graduate)
- [ ] S/U Permitted
- [ ] S/U Only
- [ ] H/P/F (SOM Core Only)

#### May be taken for credit
- [ ] 3 time(s). If more than once, justify: **Course may be repeated for credit as topics vary.**
- [ ] Repeatability is optional – per department’s wishes

#### COURSE DESCRIPTION (In concise catalog description style, 40 word limit)

**Course Description to be developed by Department, College, or Academic Program**

#### Prerequisites:
**Lower-division standing, completion of 30 units of UCSD undergraduate study, a minimum UCSD G.P.A. of 3.0, and a completed and approved "Special Studies" form, "UCSD Application for Enrollment Special Studies Courses 97, 98, 99.**

#### ENFORCEMENT:
List prerequisites and other restrictions to be enforced by computer (see instructions).

- **Prerequisites that must be completed:**
- **Prerequisites that may be concurrent:**
- **Corequisites (must be concurrent):**
- **Other restrictions:**
  1. Completion of 30 units of UCSD undergraduate study and a minimum UCSD G.P.A. of 3.0.
  2. Completed and approved "Special Studies" form, "UCSD Application for Enrollment Special Studies Courses 97, 98, 99.
  3. Credit may not be received for a course numbered 97, 98, or 99 subsequent to receiving credit for a course numbered 197, 198, or 199.

#### Special course characteristics. Check all boxes that apply and see instructions for required explanations.
- [ ] Use of animals
- [ ] Use of computer resources
- [ ] IP Grading
- [ ] Cross listed with
- [ ] Conjoined with

#### Instructor and title:
**Must include name of Department Faculty who will supervise instruction.**

#### JUSTIFICATION:
**The 97-98-99 series of courses were approved through amendment of San Diego Academic Senate Regulation 520 by the Representative Assembly on 10/29/02 as amended on 5/27/03, to establish lower division Special Studies courses that are parallel to the existing upper division 197-198-199 course series.**

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**Department Chair**

**Registrar**

**Dean, School of Medicine**

**Council of Provosts**

**Dean of Graduate Studies**

**CEP Subcommittee on Courses**

**Graduate Council**

**Extent of approval:**
- [ ] Indefinite
- [ ] Summer Only

**Expires at the end of_____ quarter, 20_____**