



UC SAN DIEGO - REGENTS SCHOLAR RESEARCH INITIATIVE (RSRI)
APPLICATION FOR ENROLLMENT IN SPECIAL STUDIES COURSE 99H

Eligible students must have been offered a Regents Scholarship

The official university deadline to add classes (including Special Studies courses) is the end of the second week of the quarter.

I. TO BE COMPLETED BY STUDENT:

Name: _____ P.I.D.#: _____
Last First M.I.

Current Address: _____ College: _____

City: _____ State: _____ Zip: _____ Local Telephone: (_____) _____

E-mail Address: _____ Quarter: _____ Major: _____

List your current Quarter Schedule (include all Special Studies courses): _____ *No. of units previously received for this project: _____*

_____	_____
_____	_____
_____	_____

II. TO BE COMPLETED BY INSTRUCTOR AND STUDENT:

Name of Instructor: _____ Instructor's Teaching Title: _____

Nature and Frequency of Contact (hours per week): _____

Means of Evaluation: (e.g., research project or paper)

Proposed Research Project:

Instructor Signature Date Student Signature Date

III. TO BE COMPLETED BY AND VERIFIED BY COLLEGE AND DEPARTMENT:

Course Information: _____ / 99H / _____ / P/NP / _____ / 1
Subject Crse No. Section Grd. Opt. Section ID Number Units

Student's Class Standing: _____ (Students must be of first-year standing)

Approved
 Disapproved _____
Provost's Signature Date

Approved _____ AND _____
 Disapproved _____
Department Signature Date Department Stamp

Notice: Departments maintain the approved form. Add cards are no longer accepted or required.

Distribution: Copies to Instructor and Student

Effective Winter 2012 (AVCUE)

UC SAN DIEGO – RSRI ENROLLMENT SPECIAL STUDIES COURSE 99H INFORMATION

1. Special Studies 99H courses are intended to offer more early opportunities for research experiences to talented undergraduates. The initiative features a 1-unit, independent study research course designed for incoming Regents Scholars. They are administered as a joint venture of the Offices of Research Affairs, Academic Affairs, and Student Affairs.
2. No prerequisite course work is required

LIMITATIONS

1. Students must have been offered a Regents Scholarship
2. Only a grade of P or NP is to be assigned for a 99H course.
3. A student may take a 99H course up to 3 times in his/her first year only, for a maximum total of 3 units of credit.
4. A “UC San Diego - Regents Scholar Research Initiative (RSRI) Application for Enrollment in Special Studies Course 99H” form must be completed

PROCEDURES

1. Regent Scholars will receive and submit an RSRI interest form from the Admissions Office as part of their admissions package. For Winter and Spring quarter participation student will contact the RSRI Program Coordinator for an interest form.
2. Student is contacted by the Office of Research Affairs and is paired with an instructor based on the information provided in their interest form.
3. Student will be emailed a “UC San Diego - Regents Scholar Research Initiative (RSRI) Application for Enrollment in Special Studies Course 99H” form from the RSRI program coordinator and completes the student portion (the form is also posted at <http://academicaffairs.ucsd.edu/ug-ed/resources/rsri.html>).
4. Student meets with the faculty member and discusses the nature of the research project.
5. Faculty member completes and signs the Instructor portion.
6. Student takes the form to their College Provost for approval.
7. Student takes the form to the instructor’s department for approval and course information. Students who are assigned to faculty in the School of Medicine will require alternative approval and will be advised by the RSRI Program Coordinator on a case by case basis.
8. Department distributes copies in accordance with instructions on the form.
9. Department provide students their section ID upon receipt of a completed enrollment form.
10. Student enrolls in the course after acquiring their section ID by the **end of week 2 of the quarter**. Requests to add classes after week 2 are not guaranteed. Please refer to the Enrollment and Registration calendar for specific dates.