How to Refer a Student to SARC

Sexual Assault & Violence Prevention Resource Center
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Agenda

- Learning Outcomes
- SARC Overview
- Understanding the Issues
  - Definitions & Statistics
- Role Play: A student walks in…
  - Processing
  - Common Reactions
- 5 Steps to Support Students
  - Your role
  - Do’s & Don’ts
- Campus Policies & Reporting Obligations
- Conclusion
Learning Outcomes

- Understand the definitions & dynamics of sexual assault, relationship violence, stalking
- Increase comfort level in responding to students
- Gain knowledge of SARC services
- Understand reporting responsibilities
SARC Services

- Direct services to UCSD students affected by sexual assault, relationship violence, stalking
- 24/7 Confidential Crisis Intervention
  - All staff are CA certified Victim Advocates
- On-Going Confidential Counseling (individual or group)
- Accompaniment to police report, campus report, medical evidentiary exam, court proceedings
- On-campus advocacy for housing, academic, financial aid
Understanding the Issues: Definitions & Statistics

- Take a few minutes to glance at the definitions & statistics in the SARC brochure
- Turn to your partner and discuss:
  - What was something you learned that you didn’t know?
  - Do you have any questions?
A Student Walks In...

- Role Play Volunteer: What was that like? What would you have wanted to know before?
- Common Reactions
- Language & Inclusiveness
Overview of Role & Responsibility

• The primary goal will be to help the student secure needed professional services (SARC).
• Provide immediate support, assist in short-term problem-solving, and follow up with the student as needed.
• The student seeking assistance may be the victim, a witness, or a friend, or the accused
  ◦ The accused student should be referred to CAPS
• Remember, you are NOT the investigator. You are not responsible for determining culpability or innocence.
Privacy vs. Confidentiality

- The Family Educational Rights and Privacy Act (FERPA) permits communication about a student of concern under the following circumstances:
  - In connection with a health and safety emergency
- Observations of a student’s conduct or statements made by a student are not “educational records” or FERPA protected.
Step 1: Ensure Privacy & Offer Support

- Encourage the student to talk with you in a private/discreet office.
- Listen without judgment
- Be mindful of your facial expressions and tone of voice
- Offer SARC and explain what SARC can provide
Ensure Privacy and Offer Support
(Cont.)

Some things to say:

◦ “Would you like to discuss this in a more private location?”
◦ “I’m glad you came to talk to me about this.”
◦ “I’m going to make sure we find the best support for you.”
◦ “There are confidential resources on campus and SARC is one of them.”
◦ “Would you like to hear about more options?”
Ensure Privacy and Offer Support (continued)

Do NOT:

◦ Touch the student.
◦ Investigate.
◦ “I know how you feel…”
◦ Promise justice.
◦ Offer mediation.
◦ Promise confidentiality.
Step 2: Call SARC

- Consult about student follow up
- Questions about reporting obligations?
- Additional areas that need to be addressed?
Step 2: Call SARC (continued)

- **Contacting SARC:**
  - Call SARC while student is with you.
    - “May I contact SARC for you right now?”
  - SARC staff can respond to your office
  - You can accompany the student to SARC
  - SARC staff can call the student directly
    - “Would it be okay if I gave SARC your name and phone number?”

- **SARC is on call 24/7 for students**
  - “If you don’t want to talk to anyone right now, you can call SARC any time.”
Step 3: Document the encounter & notify your supervisor

- Where to document:
  - Department-specific record keeping protocols
  - Limit sharing details via email

- What to document:
  - Date/Time
  - Indicate why student came to you
  - Limit details of what they tell you. Refer to the “incident/situation”
  - Referral to SARC or other resources
  - When you notified your supervisor
  - Any reports that you made
  - Plans for follow up

UC San Diego, SARC 2013
Step 3: Document – Email Examples

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Dr. Seuss,

I am writing to notify you about a student, by the name of Jane Doe, PID #123456789 was raped on campus in residence hall 532. The perpetrator is another UCSD student named John Smith, PID #987654321.

I have made a report.

Thank you,
Jessica

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Step 3: Document – Email Examples

Dr. Seuss,
I wanted to notify you that one of our undergraduate students disclosed a crime that occurred on campus in June 2015. I would like to give you more specific details in person or over the phone. I have filed the clery report and placed a copy in your office. I have also connected with SARC.

Thank you,
Jessica

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Step 4: Consider your Reporting Responsibilities

- **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**
  - Any sexual assault on campus property

- **Title IX (Sex Offense Policy and Sexual Harassment Policy)**
  - Any sexual harassment or sexual violence involving a campus affiliate on or off campus

- What about third party reports?

- **UCOP Policy on Mandated Reporting**
Step 5: Seek Support for Yourself

- **Faculty and Staff Assistance Program (FSAP)**
  - (858) 534-5523

- **Center for Community Solutions (CCS)**
  - 1 (888) 385-4657
Conclusion

• Questions?
• Follow up evaluation and Power Point will be sent via email
• Interested in requesting a training?
  ◦ Abbreviated trainings are available
• Please contact us if you have any questions.
  ◦ (858) 534-5793
  ◦ sarc@ucsd.edu | sarc.ucsd.edu
• Thank you!