

**ACADEMIC RECOMMENDATION SUMMARY**

Last name (in caps): \_\_\_\_\_ First name: \_\_\_\_\_ Initial: \_\_\_\_\_

Department/Section/Division: \_\_\_\_\_

**CHECK ALL THAT APPLY**

<p><b>Career review action</b>  <input type="checkbox"/> Promotion  <input type="checkbox"/> Advancement to/through Step VI  <input type="checkbox"/> Advancement to Above Scale                  Is this action:  <input type="checkbox"/> Normal <input type="checkbox"/> Accel. (# of yrs)</p>	<p><b>Merit Advancement</b>  <input type="checkbox"/> Normal  <input type="checkbox"/> Accel. (# years)  <input type="checkbox"/> Crossover  <input type="checkbox"/> Further Above Scale</p>	<p><b>Actions specific to Assistant level</b>  <input type="checkbox"/> Appraisal  <input type="checkbox"/> Terminal reappointment</p>
<p><b>Other actions</b>  <input type="checkbox"/> Reappointment  <input type="checkbox"/> No change  <input type="checkbox"/> Career Equity Review  <input type="checkbox"/> Non-reappointment</p>	<p><b>Off-scale salary actions</b>  <input type="checkbox"/> New bonus off-scale  <input type="checkbox"/> New market off-scale  <input type="checkbox"/> Reset market off-scale  <input type="checkbox"/> Maintained market off-scale</p>	<p><b>Retention</b>  <input type="checkbox"/> Increased market off-scale in response to retention                  Deadline (if any) for candidate's response to offer: _____</p>

<p><b>PRESENT STATUS:</b>                  Title, rank/step: _____                  Title Code: _____                  Salary: _____                  Scale date: _____                  % of time: _____                  Basis: <input type="checkbox"/> Academic <input type="checkbox"/> Fiscal                  Years at: Rank _____ Step: _____ (as of 6/30/____)</p>	<p><b>PROPOSED STATUS:</b>                  Title, rank/step: _____                  Title Code: _____                  Salary: _____                  Scale date: _____                  % of time: _____                  Basis: <input type="checkbox"/> Academic <input type="checkbox"/> Fiscal                  Effective dates: _____                  Begin _____ End _____</p>
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<p><b>Departmental vote</b>                  Number eligible to vote: _____                  Absent: _____ Abstain _____                  PROMOTION: Yes _____ No _____                  APPRAISAL: Favorable _____                  Favorable w/ reservations _____                  Problematic _____                  Unfavorable _____</p>	<p><b>Divisional vote</b>                  Number eligible to vote: _____                  Absent: _____ Abstain _____                  PROMOTION: Yes _____ No _____                  APPRAISAL: Favorable _____                  Favorable w/ reservations _____                  Problematic _____                  Unfavorable _____</p>	<p><b>Section vote</b>                  Number eligible to vote: _____                  Absent: _____ Abstain _____                  PROMOTION: Yes _____ No _____                  APPRAISAL: Favorable _____                  Favorable w/ reservations _____                  Problematic _____                  Unfavorable _____</p>
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Chair/director name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach a UC academic employment history (appointment periods, titles, steps, % time, and departments)**  
**Please do not write below this line**

To be completed by dean's office: Appraisal expected 7/1/ \_\_\_\_

Reviewer	Approve	Disapprove	Modify	Date
SIO CAP				
SIO Dean				
AARP/PSSRP				
Campus ad hoc committee				
CAP				
Senior Vice Chancellor				