

## FILE FOLDER COLOR CODING

### Non-Temp Titles

Academic Administrator  
 Academic Coordinator  
 Adjunct Professor  
 Curator  
 LPSOE/Sr. LPSOE  
 LSOE/Sr. LSOE  
 Professor  
 Professor In Residence  
 Professor of Clinical X  
 Research Scientist/Project Scientist  
 Specialist  
 Supervisor of PE  
 University Professor

### Temp Titles

Associate In  
 Lecturer - Unit 18  
 Lecturer Misc. Part Time  
 Recalls  
 Supervisor of Teacher Education  
 Visiting Professor

green=duplicate



Orange



Teal



Blue



Yellow



Buff



Grey



Red

New Appointments

Above Scale  
 Promotions  
 Retentions  
 Step 6

Terminal Appointments

Accelerations  
 Appraisals  
 Crossover Merits  
 Further A/S Merits

Merit + Off-Scale  
 Merits with 6year O/S Justification  
 Merits with O/S Exception  
 No Change Merits

Merit/Reappt Assistants  
 Non-Salaried Actions  
 Normal Merits  
 Reappointments

Lecturer - Unit 18  
 Supervisor of Teacher Ed

Lecturer - Unit 18 3-Year

Associate In  
 Lect Misc PT  
 Recalls  
 Visiting Professor

**LABEL COLORS**  
**MARTHA=YELLOW**  
**TBD=BLUE**  
**KELLY=RED**  
**LYNN=GREEN**

**Crossover Merit:** advancement to Assit Prof 5 or 6 / Assoc Prof 4 or 5

**Terminal Appointment:** titles subject to 8-year probationary period of service (Assist Prof/ Assist Res)  
 also for setting end date for appointments which had no specific end date

*(December 2007)*