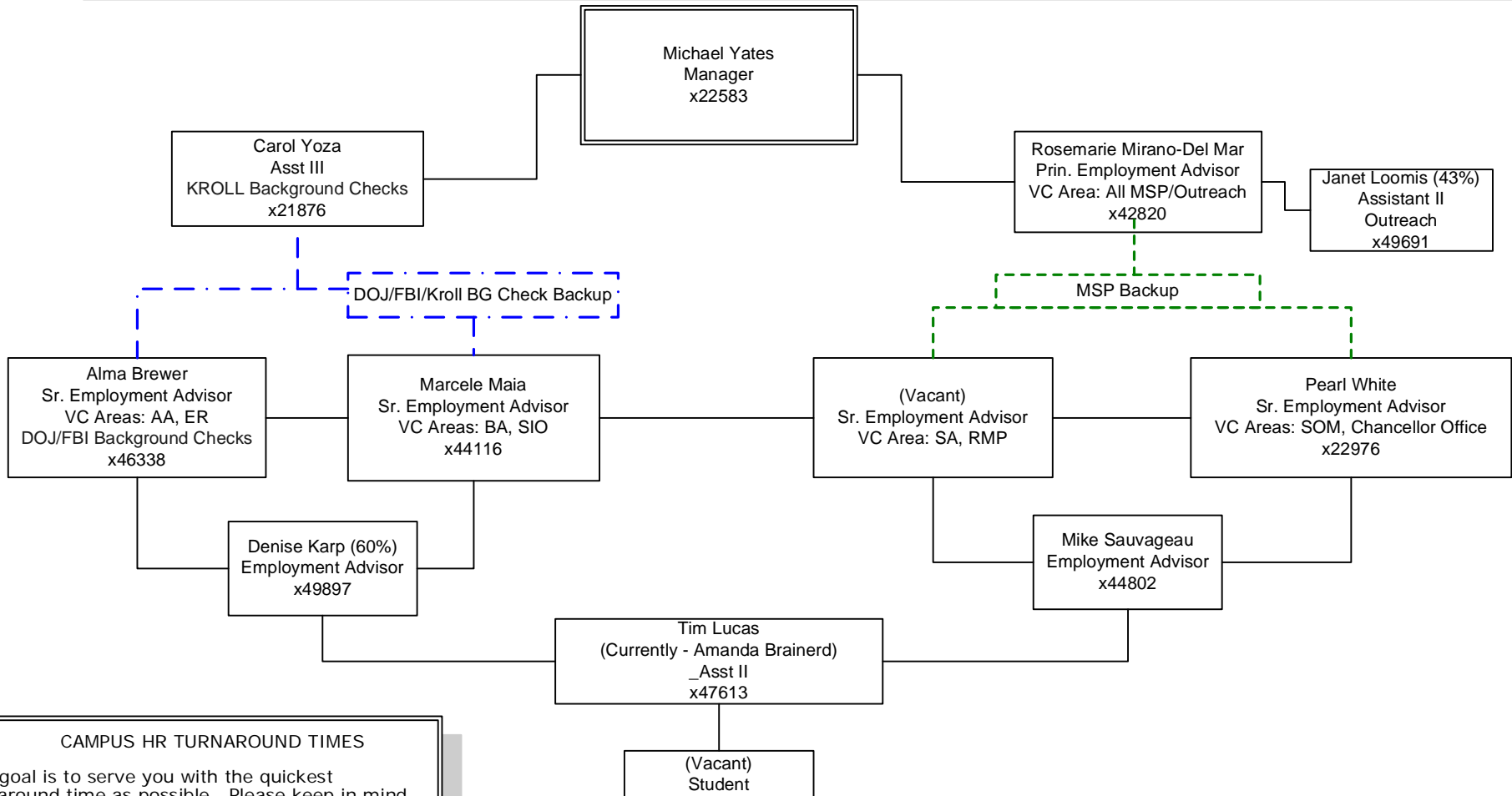


EMPLOYMENT, STAFFING & OUTREACH BACK UP STRUCTURE

Note: this does not reflect the reporting structure, all positions report to the Manager



CAMPUS HR TURNAROUND TIMES

Our goal is to serve you with the quickest turnaround time as possible. Please keep in mind the Sr./Employment Advisors grace periods as you begin your recruitment process.

Those grace periods are:

- * **Selection Report Approval**
Within **48 hours** (we strive for same day)
 - * **Posting Jobs on UCSD Bulletin**
Within **72 hours** (we strive for 24 hours)
 - * **Resume Referrals**
Within **72 hours** (we strive for 24 hours)
 - * **Background Checks Orders**
Within **48 hours** (we strive for 24 hours)
- !! NOTE !! this does NOT include the time it takes to receive the results from the background check vendors which can range from 72 hours to much longer depending on if a hit occurs on an applicant.