

Academic Personnel Policy Exception Summary Form

Section I: Candidate Information (to be completed by department AP contact)			
LAST NAME, First Name, MI:			
Department:			
Rank/Title/Step:			
Salary:		Next Review Due:	
Hire Date:		Clock Ends:	

Section II: Exception Requested (to be completed by department AP contact)	
Policy citation:	
Brief description of exception requested:	

Section III: Background and Analysis (to be completed by APS)
Background:
Policy Reference:

Notes:

Precedent:

Section IV: Recommendations (to be completed by APS)

Recommendation:

OUTCOME	APPROVE	DISAPPROVE
Department:		
Dean:		
EVC:		