UNIVERSITY OF CALIFORNIA, SAN DIEGO
REQUEST FOR COURSE APPROVAL

SAMPLE FORM

[X] New Course	[ ] Reinstatement	[ ] Deletion	[ ] Renumbering: old number _____	[ ] Summer Session Only	**Effective**

Quarter [____] Year [____]

[ ] **Change in Course**   **Nature of Change:**

Subject & Number	Units	Title								
DEPT XX 97 or 98 or 99	98 or 99: no more than 4 units/qtr.	*97 - Internship/Field Studies or 98 - Directed Group Study or 99 - Independent Study*								

Hours Per Week Expected of Student	Lec	Sem	Dis	Lab	Studio	Practicum	PE Act	Med Clerk	Outside Prep	Other (describe)
				3 hrs/ unit						

If the course has multiple discussion or other sections, how should the grade reports be printed (check one)?

[X] Single List of all students   [ ] By Dis Section   [ ] By Lab Section   [ ] By Studio Section   [ ] By Tut Section

Grading - Undergraduate   [ ] Standard Grading (letter or P/NP)   [X] P/NP Only   *Grading option is limited to P/NP only*

Grading - Graduate and SOM   [ ] Standard Option (Graduate)   [ ] S/U Permitted   [ ] S/U Only   [ ] H/P/F (SOM Core Only)

May be taken for credit   3   **time(s). If more than once, justify:**   *Course may be repeated for credit as topics vary.*

Repeatability is optional -- per department's wishes

[ ] **Final Exam Given. If not, explain:**

COURSE DESCRIPTION (In concise catalog description style, 40 word limit)

Course Description to be developed by Department, College, or Academic Program

Prerequisites: *Lower-division standing, completion of 30 units of UCSD undergraduate study, a minimum UCSD G.P.A. of 3.0, and a completed and approved "Special Studies" form, , "UCSD Application for Enrollment Special Studies Courses 97, 98, 99.*

ENFORCEMENT: List prerequisites and other restrictions to be enforced by computer (see instructions).

Prerequisites that must be completed:

Prerequisites that may be concurrent:

Corequisites (must be concurrent):

Other restrictions: *1. Completion of 30 units of UCSD undergraduate study and a minimum UCSD G.P.A. of 3.0. 2. Completed and approved "Special Studies" form, "UCSD Application for Enrollment Special Studies Courses 97, 98, 99. 3. Credit may not be received for a course numbered 97, 98, or 99 subsequent to receiving credit for a course numbered 197, 198, or 199.*

Special course characteristics. Check all boxes that apply and see instructions for required explanations.

[ ] Use of animals   [ ] Use of computer resources   [ ] IP Grading   [ ] Cross listed with _____   [ ] Conjoined with _____

Instructor and title: *Must include name of Department Faculty who will supervise instruction.*

JUSTIFICATION:

The 97-98-99 series of courses were approved through amendment of San Diego Academic Senate Regulation 520 by the Representative Assembly on 10/29/02 as amended on 5/27/03, to establish lower division Special Studies courses that are parallel to the existing upper division 197-198-199 course series.

Department Chair	Date	Registrar	Date

APPROVALS - GRADUATE COURSES		APPROVALS - UNDERGRADUATE COURSES	
Dean, School of Medicine	Date	Council of Provosts	Date
Dean of Graduate Studies	Date	CEP Subcommittee on Courses	Date
Graduate Council	Date		

Extent of approval: [ ] Indefinite   [ ] Summer Only   **Expires at the end of** _____ quarter, 20 ____